



## PID Act Glossary of Terms

Term	Definition																								
<b>Appointed Investigator</b>	A WIO or an External Investigator.																								
<b>authorised officer</b>  (see s 36, PID Act)	<ul style="list-style-type: none"> <li>the principal officer of an agency; or</li> <li>a public official who belongs to the agency and is appointed, in writing, by the principal officer of the agency as an authorised officer for the purposes of the PID Act.</li> </ul> <p>An authorised officer is an authorised internal recipient of public interest disclosures under the PID Act.</p> <p><b>nbn's</b> appointed authorised officers are:</p> <table border="1"> <tbody> <tr> <td><b>KPMG FairCall</b></td> <td>Phone: 1800 179 054</td> </tr> <tr> <td></td> <td>Email: faircall@kpmg.com.au</td> </tr> <tr> <td></td> <td>Online: www.faircall.kpmg.com.au</td> </tr> <tr> <td></td> <td>Post: The Faircall Manager, KPMG Forensic PO Box H67, Australia Square, 1213 Sydney</td> </tr> <tr> <td></td> <td>Fax: (02) 9335 7466</td> </tr> <tr> <td><b>The Company Secretary</b></td> <td>Phone: (03) 8662 8080</td> </tr> <tr> <td></td> <td>Email: debraconnor@nbnc.com.au</td> </tr> <tr> <td></td> <td>Post: 727 Collins Street Melbourne Victoria 3000</td> </tr> <tr> <td></td> <td>Fax: (03) 8662 8001</td> </tr> <tr> <td><b>The Chief Customer Officer Residential</b></td> <td>Phone: (02) 8918 5869</td> </tr> <tr> <td></td> <td>Email: bradwhitcomb@nbnc.com.au</td> </tr> <tr> <td></td> <td>Post: Level 11, 100 Arthur Street North Sydney NSW 2060</td> </tr> </tbody> </table>	<b>KPMG FairCall</b>	Phone: 1800 179 054		Email: faircall@kpmg.com.au		Online: www.faircall.kpmg.com.au		Post: The Faircall Manager, KPMG Forensic PO Box H67, Australia Square, 1213 Sydney		Fax: (02) 9335 7466	<b>The Company Secretary</b>	Phone: (03) 8662 8080		Email: debraconnor@nbnc.com.au		Post: 727 Collins Street Melbourne Victoria 3000		Fax: (03) 8662 8001	<b>The Chief Customer Officer Residential</b>	Phone: (02) 8918 5869		Email: bradwhitcomb@nbnc.com.au		Post: Level 11, 100 Arthur Street North Sydney NSW 2060
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<p><b>contracted service provider</b></p> <p>(see s 30(2), PID Act)</p>	<p>Individuals and organisations (and their sub-contractors) that provide goods and services under a contract with <b>nbn</b> or under a contract for or on behalf of <b>nbn</b>.</p>
<p><b>designated publication restriction</b></p> <p>(see s 8, PID Act)</p>	<p>The restrictions listed in section 8 of the PID Act that seek to protect the identity of people through means such as:</p> <ul style="list-style-type: none"> <li>• court or tribunal orders requiring that information is not be published (such as under the <i>Family Law Act 1975</i> and the <i>Migration Act 1958</i>);</li> <li>• witness protection schemes; and</li> <li>• law enforcement mechanisms.</li> </ul>
<p><b>detriment</b></p> <p>(see s 13(2), PID Act.)</p>	<p>A term used in the context of potential reprisal against a discloser, which includes any disadvantage to a person, including dismissal, injury in a person's employment, alteration of their position to their detriment, or discrimination between them and other employees.</p> <p>For example, it could include an action (or threat of action) that results in:</p> <ul style="list-style-type: none"> <li>• a physical or psychological injury, including a stress-related injury;</li> <li>• intimidation, harassment or victimisation;</li> <li>• loss or damage to property; or</li> <li>• disadvantage to a person's career (for example, denying them a reference or a promotion without appropriate reasons).</li> </ul>
<p><b>discloser</b></p>	<p>Any individual who makes a public interest disclosure.</p>



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<b>disclosable conduct</b> (see s 29, PID Act)	Conduct by: <ul style="list-style-type: none"> <li>• <b>nbn</b> or another public sector agency;</li> <li>• a public official in connection with their position; and/or</li> <li>• a contracted service provider in connection with entering into or giving effect to that contract,</li> </ul> if that conduct: <ul style="list-style-type: none"> <li>• contravenes a local law, or contravenes a foreign law that applies to <b>nbn</b>, the public official or the contracted service provider;</li> <li>• perverts the course of justice;</li> <li>• is corrupt;</li> <li>• constitutes maladministration, including conduct that is based on improper motives or is unreasonable, unjust, oppressive or negligent;</li> <li>• is an abuse of public trust;</li> <li>• involves fabrication, falsification, plagiarism or deception relating to scientific research, or other misconduct in relation to scientific research, analysis or advice;</li> <li>• results in wastage of public money or public property;</li> <li>• unreasonably endangers health and safety;</li> <li>• endangers the environment; and/or</li> <li>• is prescribed by the PID rules.</li> </ul>
<b>External Investigator</b>	A third party contracted service provider appointed by a WPO to conduct an investigation in accordance with the PID Act.
<b>identifying information</b> (see s 20(1)(b), PID Act)	Information that was obtained by any person in their capacity as a public official that is likely to enable the identification of the discloser as a person who has made a public interest disclosure.
<b>internal disclosure</b> (see s 8, PID Act)	A public interest disclosure that: <ul style="list-style-type: none"> <li>• is made to an authorised internal recipient, or a supervisor of the discloser, or information that tends to show, or the discloser believes on reasonable grounds that the information tends to show, one or more instances of disclosable conduct; or</li> <li>• is an allegation made in conjunction with such a disclosure.</li> </ul>
<b>IGIS</b>	Inspector-General of Intelligence and Security.
<b>KPMG FairCall</b>	KPMG FairCall is an independently monitored, external service operated by KPMG Australia to enable <b>nbn</b> public officials to report concerns of possible wrongdoing.



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<b>nbn</b>	<b>nbn</b> (ABN 86 136 533 741).
<b>Ombudsman</b>	<p>The Commonwealth Ombudsman contactable at:</p> <p>Telephone enquiries: 1300 362 072 9am - 5pm (AEDT) Monday to Friday</p> <p>E-mail: ombudsman@ombudsman.gov.au</p> <p>Mail: GPO Box 442 Canberra ACT 2601</p> <p>Fax: (02) 6276 0123.</p> <p>Website: <a href="http://www.ombudsman.gov.au/">http://www.ombudsman.gov.au/</a></p> <p>Online complaint form: <a href="https://forms.business.gov.au/aba/ombudsman/ombudsman-complaint-form-">https://forms.business.gov.au/aba/ombudsman/ombudsman-complaint-form-</a></p>
<b>PID or public interest disclosure</b>  (see s 26, PID Act)	<p>A disclosure of information made:</p> <ul style="list-style-type: none"> <li>• by a current or former public official;</li> <li>• of information that tends to show, or that the public official reasonably believes tends to show <b>disclosable conduct</b>;</li> <li>• to a supervisor, an authorised officer or the Commonwealth Ombudsman.</li> </ul>
<b>PID Act</b>	<i>Public Interest Disclosure Act 2013</i> (Cth).
<b>PID Manual</b>	<p>The manual setting out <b>nbn's</b> procedures in relation to disclosures made under or in accordance with the PID Act and comprising:</p> <ul style="list-style-type: none"> <li>• this Glossary of Terms;</li> <li>• PID Manual;</li> <li>• Information Sheet for Disclosers;</li> <li>• WPO and KPMG FairCall Guide to Receipt and Allocation of PIDs;</li> <li>• WPO Guide to Pre-Investigation and Investigation of PIDs;</li> <li>• Guide for Supervisors and Managers;</li> <li>• Guide for Investigators;</li> <li>• Guide to Risk Assessment, Support, Protection and Confidentiality;</li> <li>• Process flowchart; and</li> <li>• short-form Public Interest Disclosure Procedures.</li> </ul>



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<b>PID Standard</b>	<i>Public Interest Disclosure Standard 2013 (Cth).</i>															
<b>POI or Person of Interest</b>	A person who is the subject of a public interest disclosure.															
<b>principal officer</b> (see s 73, PID Act)	The Chief Executive Officer of <b>nbn</b> .															
<b>Public Interest Disclosure Procedures</b>	<b>nbn's</b> procedures for handling PIDs published on <b>nbn's</b> intranet and extranet.															
<b>public official</b> (see s 69, PID Act)	<ul style="list-style-type: none"> <li>all employees and directors of <b>nbn</b>;</li> <li>contracted service providers; and</li> <li>officers and employees of contracted service providers.</li> </ul>															
<b>reprisal</b> (see s 13, PID Act)	Where someone causes, by an act or omission, any detriment to another person because they believe or suspect that person, or anyone else, may have made or intends to make a public interest disclosure.															
<b>supervisor</b> (see s 8, PID Act)	A public official who supervises or manages the person who is making the disclosure.															
<b>WIO or Whistleblower Investigation Officer</b>	An internal <b>nbn</b> employee who is appointed by a WPO to conduct an investigation in accordance with the PID Act.															
<b>WPO or Whistleblower Protection Officer</b>	<p>An <b>nbn</b> public official who:</p> <ul style="list-style-type: none"> <li>has been appointed, in writing, by the principal officer of <b>nbn</b> to be an authorised officer under s36(b) of the PID Act; and</li> <li>is a delegate of the principal officer of <b>nbn</b> under s 77(1) of the PID Act of all of the principal officer's functions and powers under the PID Act.</li> </ul> <p><b>nbn's</b> WPOs are:</p> <hr/> <table> <tr> <td><b>The Company Secretary</b></td> <td>Phone:</td> <td>(03) 8662 8080</td> </tr> <tr> <td></td> <td>Email:</td> <td>debraconnor@nbngo.com.au</td> </tr> <tr> <td></td> <td>Post:</td> <td>727 Collins Street Melbourne Victoria 3000</td> </tr> <tr> <td></td> <td>Fax:</td> <td>(03) 8662 8001</td> </tr> </table> <hr/> <table> <tr> <td></td> <td>Phone:</td> <td>(02) 8918 5869</td> </tr> </table>	<b>The Company Secretary</b>	Phone:	(03) 8662 8080		Email:	debraconnor@nbngo.com.au		Post:	727 Collins Street Melbourne Victoria 3000		Fax:	(03) 8662 8001		Phone:	(02) 8918 5869
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<b>WPO Priority List</b>	<ol style="list-style-type: none"> <li>1. the Company Secretary of <b>nbn</b>, and if he or she is not available, is unable to act or is identified in the disclosure by name or role;</li> <li>2. the Chief Customer Officer Residential, and if he or she is not available, is unable to act or is identified in the disclosure by name or role;</li> <li>3. the Executive General Manager Supply, and if he or she is not available, is unable to act or is identified in the disclosure by name or role;</li> <li>4. the Executive General Manager Commercial Finance.</li> </ol>